

Wigmore Group Parish Council

Councillors are summoned to the Scheduled meeting of the Parish Council
on Monday 13 April 2026 at 7pm, Wigmore Community Centre

The Press & Public are cordially invited to attend.

AGENDA

185/25-26 **To receive apologies for absence.**

186/25-26 **To receive Declarations of Interest and written requests for dispensations.**

187/25-26 **Open Session.**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To receive views of residents on parish matters.
- c) To receive reports from Councillors.

188/25-26 **Minutes. To approve minutes of the scheduled meeting 9 March 2026.**

189/25-26 **Vacancies. To consider applications for co-option to the Parish Council.**

190/25-26 **Finance**

- a) To receive yearend Financial Report from the Responsible Financial Officer and consider recommendations.
- b) To note items not listed on March Minutes: Payments. Unity Trust Bank Charges £7, Turnwater Ltd., £900 gross (£150 VAT) for hire of jetting machine, MJH Contracting £250 for drainage works, Bilbrough Properties £75 hire of Petchfield Meeting Room May 25 to Mar 26.
- c) To note combined balances on 07.04 2026 Unity Trust £23,621.79
- d) To note Reserves and Ringfenced Funds: Reserve Fund £7,500.00, General Revenue Reserve £11,912, Election Fund £1,579.81 Defibrillator Projects £1,426.06, Bury Lane Notice Board £132.00. TOTAL ringfenced/reserves £22,549.87. Un-ringfenced/reserve funds available: £1,071.92

e) To consider payments for approval.

		VAT
i. Countrywide Grounds Maintenance Inv. 678745 Feb 26	£428.00	£71.33
ii. Brown, Mrs M Payroll Month 12 2025/26	£688.61	£0.00
iii. HMRC Payroll Month 12 2025/26 PAYE and ER NI	£238.77	£0.00
iv. Brown, Mrs M Expenses Parish Council meeting - Wigmore	£8.10	£0.00
v. Brown, Mrs M Expenses Microsoft annual subscription	£84.99	£14.16
vi. Brown, Mrs M Expenses Foursquare Healthcare Inv 41952. Replacement Powerheart G5 AED Adult AND Child pads.	£172.56	£28.76
vii. Brown, Mrs M Expenses HP Instant Ink Inv IIUKDN1124935903	£4.49	£0.75
viii. Brown, Mrs M Expenses ABM Worldwide Inv. 1809954 5m HDMI Cable, braided.	£9.95	£1.66
ix. Caring for God's Acre Inv. 34362 Scythe cut in March 2026	£100.00	£0.00
Total payments	£1,735.47	£116.66

Un-ringfenced/Reserve balance after payments (Precept due mid-April): -£663.55

191/25-26 **Planning. To consider application to be determined by Herefordshire Council**

[P260558/FH - Full Householder](#) Leinthall Starkes, Mortimer, Black Barn Leinthall Starkes Ludlow Herefordshire SY8 2HP, Construction of an ancillary outbuilding/workshop, Valid. *Extension for comments agreed: 14 April*

192/25-26 Highways/Lengthsman

Projects under the Drainage Grant Scheme 2026/27 (Herefordshire Council). *Deadline for applications extended from 3 to 15 May for*

- a) Maintenance of Existing Assets/Features
- b) Creation of New Assets/Feature

193/25-26 Public Rights of Way. To consider projects for completion under the PROW grant 2026/7.

194/25-26 Wigmore Community Centre Roof Repairs.

- a) To receive an update on the condition of the roof to the rear of the hall.
To consider funding repairs through a Public Works Loan from the Ministry of Housing, Communities and Local Government. See separate report.

195/25-26 Wigmore Castle. To receive updates regarding the following and agree actions if required.

- a) Closure of the Castle for reasons of public safety.
- b) A proposed new permissive path to Wigmore Rolls.

196/25-26 Kings Meadow, Toddler Playground, Community Asset Transfer. To consider whether the Parish Council will take ongoing responsibility for the asset in perpetuity, and to consider the acceptance of Herefordshire Council's offer of £20,000 towards improvements. *Deadline 15.05.26*

197/25-26 Annual Parish Meetings. To consider dates & whether it is required to hold these meetings.

198/25-26 Asset Register. To complete the Assets Condition Report.

199/25-26 Wigmore School. To consider donation towards an award for the Annual Celebration Evening.

200/25-26 Moss Removal. To consider quote covering one area of pavement in Kings Meadow and the Millennium Garden. £420 including 20% introductory discount. Note: not included in the Budget.

201/25-26 Consultation. To consider responding to The Police and Crime Commissioner regarding Government proposals to merge police forces across England and Wales. Consultation – Public consultation - police force mergers Website – Public consultation - police force mergers | West Mercia PCC

- Consultation – [Public consultation - police force mergers](#) *Deadline 15.06.2026*
- Website – [Public consultation - police force mergers | West Mercia PCC](#)

202/25-26 Bury Lane Playing Field.

- a) To note date of inspection of play equipment. 30 March.
- b) To note arrangement of annual play equipment inspection by RoSPA (Royal Society for the Prevention of Accidents) qualified inspector.
- c) To consider the roadside boundary and pedestrian entrance following tree coppicing.

203/25-26 Information items, correspondence & requests for training. To note and action, as necessary.

204/25-26 To confirm date of the Annual Parish Council meeting, followed by the scheduled May meeting on Monday 11 May 2026 7.00 pm at Wigmore Community Centre.