

Wigmore Group Parish Council

Councillors are summoned to the Scheduled meeting of the Parish Council
on Monday 9 February 2026 at 7pm, Wigmore Community Centre

The Press & Public are cordially invited to attend.

AGENDA

154/25-26 **To receive apologies for absence.**

155/25-26 **To receive Declarations of Interest and written requests for dispensations.**

156/25-26 **Open Session.**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To receive views of residents on parish matters.
- c) To receive reports from Councillors.

157/25-26 **Minutes.** To approve minutes of the scheduled meeting 12 January 2026.

158/25-26 **Vacancies.** To consider applications for co-option to the Parish Council.

159/25-26 **Finance**

- a) To consider receipt of £132 donation from Wigmore Show received 13 January 2026.
- b) To note items not listed on January Minutes: **Payments. Unity Trust Bank** Charges £6. JP Electrical (installation of defibrillator at Elton) £483.60; MJH Contracting Drainage works £783.00, Yatton Farm Services Inv 1120 tree surgery at Bury Lane Playing Fields £2520.00. VAT to be claimed £500.60.
- c) To note combined balances on 03.02.2026 Unity Trust £26,589.01
- d) To note Reserves and Ringfenced Funds: Reserve Fund £7,500.00, General Revenue Reserve £7,071.60, Election Fund £1,579.81 Defibrillator Projects £1,429.7. TOTAL ringfenced/reserves £17,581.13. Un-ringfenced/reserve funds available: £9,007.88

e) To consider payments for approval.	VAT	
i. Wigmore Village Hall INV 177 Hall Hire 9 Feb	£30.00	£0.00
ii. Yatton Farm Services 1121 Laurel hedge in Kings Meadow	£780.00	£130.00
iii. Yatton Farm Services 1122 Removal of fallen tree across highway	£84.00	£14.00
iv. Brown, M Payroll Month 10 2025-26	£668.61	£0.00
v. HMRC Payroll PAYE £172.20 & ER NI £66.57 Month 10	£238.77	£0.00
vi. National Assoc of Local Councils Inv 01203 Training: Beyond the Precept	£42.00	£7.00
vii. Countrywide Grounds Maintenance 673770 Bury Lane Playing Fields	£428.00	£71.33
viii. Brown, M Expenses Mileage	£25.20	£0.00
ix. Brown, M Expenses Four Square Health - defibrillator pads Inv 40422	£74.95	£12.49
x. Brown, M Expenses HP Instant Ink printer ink Jan Inv IIUKDN1121757555	£4.49	£0.75
Total payments	£2,376.02	£235.57
Un-ringfenced/Reserve balance after payments:	£6,631.86	

160/25-26 **Planning. To consider responses to applications to be determined by Herefordshire Council**

- a) [Planning Re-consultation - 250304](#) - Lower House Farm, Wigmore, Herefordshire, HR6 9UL
Application for use of land adjacent to Lower House Farmhouse as a commercial log splitting and sales enterprise to include retention of the existing buildings as a log store and for mixed use of the agricultural extension given prior approval via P241779/PA7 for commercial storage of logs and the approved general agricultural storage (part retrospective). *Deadline 19 Feb.*

- b) [P260156/K - Works to Trees in a Conservation Area](#) Wigmore, Mortimer, The Walled Garden Wigmore Leominster Herefordshire HR6 9UL, T1 - Fell to ground multi stemmed Leyland Cypress T2 - Fell to ground multi stemmed Sycamore (Acer Pseudoplatanus) T3 - Fell to ground Beech(Fagus Sylvatica) Each growing adjacent to a curtilage listed garden wall with branches and a root plate causing damage to the wall and its substructure, Valid. *Deadline 11 Feb.*

161/25-26 **2025-26 Audit and Assertion 10 Annual Governance and Accountability Return.**

- a) To consider Interim Audit from the Internal Auditor and follow up recommendations.
- b) To consider adopting best practice flow-chart and control sheet for Freedom of Information Requests.

162/25-26 **Police Priorities.** To re-affirm priorities as requested by the SNT.

163/25-26 **Consultation.** To consider responding to [National Planning Policy Framework: proposed reforms and other changes to the planning system - GOV.UK](#) seeking views on its content. *Deadline 11:45pm on 10 March 2026.*

164/25-26 **To consider signing up to** [A Charter for Herefordshire's Councils 2025](#) (updated version)

165/25-26 **Bury Lane Playing Field.**

- a) To note date of inspection of play equipment.
- b) To consider the roadside boundary and pedestrian entrance following tree coppicing.
- c) To consider quotations for operational inspection of aerial runway (zipwire).

166/25-26 **Information items, correspondence & requests for training.** To note and action, as necessary.

167/25-26 To confirm date of the next Parish Council meeting Monday 9 March 2026 7.00 pm at The Meeting Room, Petchfield.

Mrs Maggie Brown, Clerk to the Council
clerk@wigmoregroupparishcouncil.gov.uk

07398 222 310

4 February 2026