

Wigmore Group Parish Council

Councillors are summoned to the Scheduled meeting of the Parish Council
on Monday 14 July 2025 at 7pm, Wigmore Community Centre.

The Press & Public are cordially invited to attend.

AGENDA

51/25-26 **Apologies.** To receive apologies for absence.

52/25-26 To receive **Declarations of Interest and written requests for dispensations.**

53/25-26 **Open Session.**

- a) To note report received from Ward Cllr Carole Gandy.
- b) To receive views of residents on parish matters.
- c) To receive reports from Councillors.

54/25-26 **Minutes.** To approve minutes of the scheduled meeting 9 June & extraordinary meeting 8 July 2025.

55/25-26 **Vacancy.** To consider applications for co-option to the Parish Council.

56/25-26 **Wigmore Community Centre.**

- a) To receive update on works arranged noting receipt of estimates for works provided & costs incurred.
- b) To consider gifting goods and services to the Community Centre.

57/25-26 **St James Church, Wigmore.** To note Summary of Main Provisions of Draft Proposals including the closure of St James, the transfer of part of the Wigmore Abbey Parish to the Aymestrey and Leinthall Earls Parish.

58/25-26 **Elton Defibrillator.** To note installation completed, item added to Asset Register, and to consider training session.

59/25-26 **Grants.** To consider grant applications received from

- a) The Wigmore Show
- b) Wigmore Community Centre

60/25-26 **Finance**

- a) To received report from the Responsible Financial Officer to end Quarter 1, April to June 2025 and consider recommendations.

- b) To agree payments to be made in August, there being no scheduled meeting.

- c) To note items not listed on June Minutes:

Payments. Unity Trust Bank. £6 service charge. Grange Electrical £1,704 (£284 VAT) & Steve Galliers £875 (Community Centre). Bryan Lecoche Ltd., for Eviction of Travellers £588.78 (£98.13 VAT). **Equals Money.** £4.49 printer ink, £314.43 & £200 B&Q & £875 Steve Galliers (Community Centre). VAT included £85.74.

Receipts: Unity Trust Bank. £3994.31 VAT claim 3/7; £500 from North Herefordshire Firewood.

Transfer: to Equals £500.

- d) To note bank balances on 8 July 2025 Unity Trust £30,193.43. Equals Money Account £475.64

- e) To note Reserves and Ringfenced Funds. Reserve £7,500; General Revenue Reserve £8,162.25 Election Fund £1,579.81; Defibrillator Projects £1,891.52. TOTAL ringfenced/reserves £19,133.58. Un-ringfenced/reserve funds available: £11,535.49

- f) To consider payments for approval.

i.	Brown, M Payroll Month 3 2025-26	£667.32	
ii.	HMRC Payroll PAYE £166.80 & ER NI £62.57 Month 3	£229.37	
iii.	MJH Contracting June Invoice Inc. removal of 2 bins	£320.00	
iv.	Countrywide Grounds Maintenance Inv. 638824	£428.00	£71.33 VAT
v.	Wigmore Village Hall Inv. 107 Hall Hire 12/5	£30.00	
vi.	Wigmore Village Hall Inv. 108 Hall Hire 8/7	£12.00	
vii.	Wigmore Village Hall Inv. 109 Hall Hire 14/7	£30.00	

Total Payments £1,716.69

Un-ringfenced/Reserve balance after payments: £9,818.80

61/25-26 **Planning.** To consider responses to applications to be determined by Herefordshire Council.

- a) [P251429/F - Planning Permission](#) Wigmore, Mortimer, Cross Of The Tree Farm Lingen Deerfold Bucknell Herefordshire SY7 0EE. Proposed 2 No. self-contained holiday lodges, associated parking, installation of private PTP and new orchard for BNG compliance., Valid. *Deadline 30/6*
- b) [P251628/PA7 - All others - Prior Approval](#) Elton, Mortimer, Agricultural building North of Wigmore Road C1019, west of Killhorse Lane, within south east corner of field no.3463 Elton Hereford Herefordshire SY8 2HQ. Application for prior notification for 2 agricultural buildings., Valid. *Comments not accepted.*
- c) [Planning Re-consultation - 243175 - Land at Perryfields](#), Bury Lane, Wigmore, Herefordshire, Application for approval of reserved matters following outline approval 221923/O (Outline application with all matters, save access, reserved for the erection of up to 25 residential units and associated infrastructure). Deadline 8/7. *Extension agreed to 13 July.*
- d) [P251798/PA7 - All others - Prior Approval](#) Wigmore, Mortimer, Brick Barn Farm Wigmore Leominster Herefordshire HR6 9UH. Application to determine if prior approval is required for the proposed demolition of a range of agricultural portal framed and pole barns., Valid. Comments not accepted. *Target Determination date 16/7.*
- e) [P251883/PA7 - All others - Prior Approval](#) Elton, Mortimer, Marlbrook Hall Leinthall Starkes Ludlow Herefordshire SY8 2HR. Application for prior notification of agricultural development - proposed general purpose storage building., Valid. Comments not accepted. *Target Determination date 24/7.*
- f) [Planning Re-consultation - 250304 - Lower House Farm](#), Wigmore, Herefordshire, HR6 9UL. Application for use of land adjacent to Lower House Farmhouse as a commercial log splitting, drying and sales enterprise to include retention of the existing buildings to house a biomass boiler and log drying store and for mixed use of the agricultural extension given prior approval via P241779/PA7 for commercial storage of logs and the approved general agricultural storage (part retrospective) Amended document(s). *Deadline 24/7*

62/25-26 **Neighbourhood Development Plans.** To consider future of Neighbourhood Planning Support Services, calling on the Government to Provide Dedicated Funding for Neighbourhood Plans.

63/25-26 **SNT Leominster, West Mercia Police.** To consider Policing Priorities for the next quarter.

64/25-26 **Trees.**

- a) To consider ordering Sakura Cherry Trees to commemorate the end of World War Two - a friendship project between the UK and Japan.
- b) **Tree Surveys.** To consider scheduling professional surveys for Poors Wood in Summer 2026 and for Bury Lane Playing Field and the closed Churchyard in Summer 2027 (between June & September). Deferred from June meeting.

65/25-26 **Bury Lane Playing Field.**

- a) To note date of inspection of play equipment.
- b) To consider matters raised at the extraordinary meeting on 8 July including delegation of responsibility to engage professionals to serve an eviction notice if required.

66/25-26 To consider **Drainage and Public Right of Way projects** for 2025/26.

67/25-26 Information items, correspondence & requests for training. To note and action, as necessary.

68/25-26 To confirm date of the next Parish Council meeting Monday 8 September 2025 7.00 pm at The Meeting Room, Petchfield. No scheduled meeting in August.