

Wigmore Group Parish Council

Councillors are summoned to the scheduled meeting of the Parish Council
on Monday 13 January 2025 at 7.00pm, Wigmore Community Centre.

The Press and Public are cordially invited to attend.

AGENDA

130./2024-25 **To receive apologies for absence.**

131./2024-25 **To receive Declarations of Interest and written requests for dispensations.**

132./2024-25 **Open Session.**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To receive views of residents on parish matters.
- c) To receive reports from Councillors.

133./2024-25 **Minutes. To approve minutes of the scheduled meeting 9 December 2024.**

134./2024-25 **Vacancies on the Parish Council.** To consider applications for co-option to the Parish Council.

135./2024-25 **Finance**

- a) To receive Quarter 3 report from the Responsible Financial Officer and consider recommendations.
- b) To note verification of bank reconciliation for Quarter 3, to 31 December 2024.
- c) To note payments/receipts since the December agenda: Lloyds. £555 paid in 10.12.24 re Lengthsman Grant. Unity Trust £532.87 donation from a resident paid in 16.12.24 and Equals Money Purchases – printer ink, £3.99 including 67p VAT.

d) To note bank balances on 7 January 2025 Lloyds £1,000; Unity Trust £43,614.96 Equals Money Account £189.74.

e) To note Reserves and Ringfenced Funds. Reserve £7,500; General Revenue Reserve £6,944.36 Millennium Bench Fund (Wigmore village) £98.90; Election Fund £1,579.81; Defibrillator Projects £4,005.47; St James Churchyard Fence £1,000. TOTAL ringfenced/reserves £21,128.54 Un-ringfenced/reserve funds available: £23,676.16

f) **To consider payments for approval.**

i.	Countrywide Grounds Maintenance Inv. 609680. December.	£428.00	£71.33 VAT
ii.	Glasdon UK Limited Inv. SI901052 (Bench)	£758.12	£126.35 VAT
iii.	Leo Pest Control Inv SI-103306	£36.00	£6.00 VAT
iv.	Bilbrough Properties Inv WPC5/18/12/24 (Hall hire)	£60.00	
v.	Clerk, Payroll Month 9 2024/25.	£665.60	
vi.	HMRC PAYE Month 9 £166.40 and ER NI contributions £10.21	£176.61	
vii.	Clerk Expenses. Mileage.	£25.29	
	Total Payments	£2,149.62	£203.68 VAT
	Un-ringfenced/Reserve balance after payments:	£21,526.54	

136./2024-25 **Planning. To consider response to applications to be determined by Herefordshire Council.**

P243233/K - Works to Trees in a Conservation Area Wigmore, Mortimer, Queens House Ford Street Wigmore Leominster Herefordshire HR6 9UN. Tree 1. Bay Laurel Laurus nobilis. Double-trunk, healthy, growing vigorously. Located very close (approx. 1.5m) to East wall of Queens House. Now impeding access up steps to rear of house. 40% crown reduction to improve access up steps and avoid risk of damage to roof tiling on eastern rear of house. Trees 2 & 3. Norway Maples Acer platanoides. Adjacent to property boundary, growing either side of drive wooden entrance gates. Healthy. Top growth of Tree 2 now above and around BT telephone line into Queens House. 30% crown reduction of Tree 2 to remove risk of interference with phone line. Crown reduction of Tree 3 to balance that of tree 2, Valid. *Deadline 16 January.*

- 137./2024-25 **Neighbourhood Development Plan (NDP).** To consider review/update of the Wigmore Group NDP.
- 138./2024-25 **Biodiversity policy and objectives.** To consider draft policy for adoption. (Environment Act 2021).
- 139./2024-25 **To agree dates and times for**
a) Clerk's Appraisal. In February 2025.
b) Meeting with British Telecom/EE regarding digital telephony.
- 140./2024-25 **Broadband Provision.** To consider contacting Ellie Chowns MP regarding poor connectivity in rural areas.
- 141./2024-25 **Consultation.** To consider Police Priorities for the Leominster Safer Neighbourhood Team.
(Currently 1. Speeding 2. Other Traffic Offences 3.Thefts (Dwellings) 2 = enforcement of highway code)
- 142./2024-25 **Speed Indicator Device (SID) on A4110.** To consider provision of a SID including financial implications.
- 143./2024-25 **St James' Churchyard, Wigmore. To consider**
a) Quote for hedging by the eastern entrance.
b) List of works to be undertaken in 2025/26.
- 144./2024-25 **Trees.** Kings Meadow. To consider appropriate action regarding two trees identified and referred to Broadleaf Arborists on 6 Jan 2025.
- 145./2024-25 **Lengthsman. To consider**
a) Draft contract between Wigmore Group Parish Council & the Lengthsman.
b) List of works to be undertaken in 2025/26.
- 146./2024-25 **Bury Lane Playing Field.** To note inspection of play equipment.
- 147./2024-25 **Information items, correspondence received, & requests for training.** To note and action, as necessary.
- 148./2024-25 To raise matters for next scheduled meeting.
- 149./2024-25 To confirm date of the next scheduled meeting Monday 10 February 2025 7.00 pm at The Wigmore Community Centre.

Mrs Maggie Brown, Clerk to the Council
clerk@wigmoregroupparishcouncil.gov.uk

07398 222 310

7 January 2025