

Wigmore Group Parish Council

Councillors are summoned to the scheduled meeting of the Parish Council
on Monday 11 November 2024 at 7.15pm, Wigmore Village Hall.

The Press and Public are cordially invited to attend.

AGENDA

92./2024 **To receive apologies for absence.**

93./2024 **To receive Declarations of interest and written requests for dispensations.**

94./2024 **Open Session.**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To receive views of residents on parish matters.
- c) To receive reports from Councillors.

95./2024 **Minutes. To approve minutes of the scheduled meeting 14 October 2024.**

96./2024 **Vacancies on the Parish Council.** To consider applications for co-option to the Parish Council if received.

97./2024 **Finance**

- a) To note verification of the Bank Reconciliation for Quarter 2, July to September 2024.
- b) To consider implementing pay award in line with information from National Association of Local Councils, from 1 April 2024 to 31 March 2025.
- c) To note payments/receipts since the October agenda: Lloyds. Equals Money Purchases
- d) To note Lloyds Bank combined balances on 4 Nov 2024 £46,798.91. Equals Money Account £206.72
- e) To note Reserves and Ringfenced Funds. Reserve £7,500; General Revenue Reserve £6,944.36. Millennium Bench Fund (Wigmore village) £98.90, Election Fund £1,579.81, Defibrillator Projects £4,005.47, St James Churchyard Fence £1,000. TOTAL ringfenced/reserves £21,128.54. Un-ringfenced/reserve funds available: £25,877.09
- f) **To consider payments for approval. Payments for approval.**

		VAT
i.	Countrywide Grounds Maintenance Inv 599372 (Oct)	£428.00 £71.33
ii.	Yatton Farm Services Inv. 997. Lawson Cypress.	£96.00 £16.00
iii.	WEF Services Inv. 95. Installation signage	£105.00
iv.	MJH Contracting. Inv. 28/10. Signage on C1019, Gulley & Stil Pipe Aston.	£420.00
v.	Wigmore Community Centre Inv. 36. Hall Hire 11/11/24	£30.00
vi.	Clerk, Payroll Month 7 2024/25	£644.13
vii.	HMRC PAYE Month 7 £161 and ER NI contributions £6.50	£167.50
Total Payments		£1,890.63 £87.33
Un-ringfenced/Reserve balance after payments:		£23,966.46

98./2024 **Planning. To consider response to applications to be determined by Herefordshire Council.**

[Planning Consultation - 242605](#) - Wigmore Castle, Wigmore, Herefordshire. Proposed works to Fraxinus excelsior (2168) – Fell to ground level, ash dieback. Ulmus minor var. vulgaris (2169) Moderate dieback in crown, likely dutch elms disease. Remove to reduce risk of spread to healthy elms. *Deadline 22/11.*

99./2024 **Planning Matters.** To note the response to the Parish Council's complaint, highlighting dissatisfaction with the Herefordshire Council planning system.

100./2024 **Budget and Precept 2025-26.** To consider the second draft of the budget. To be finalised at the December meeting.

101./2024 To consider developing a WGPC biodiversity policy and objectives (Environment Act 2021).

102./2024 **Kings Meadow.**

- a) **Notice board.** To consider purchase of replacement board of similar specification to Leinthall Starkes. .
- b) **Stream/culvert.** To consider following up resident's concern regarding lengths of timber left in wooded area adjacent to a stream (Wigmore School grounds) and resulting debris blocking metal screen.
- c) To consider contacting Herefordshire Council regarding ongoing maintenance of hedges/trees and walls.

103./2024 **Public Rights of Way**

- a) To record details of volunteer Parish Footpaths Officers for Pipe Aston, Leinthall Starkes and Wigmore.
- b) To consider signing up to the Parish Footpaths Officer agreement with Herefordshire Council.
- c) To consider assessment and potential repair of potholes on WQ4 to Wigmore Castle

104./2024 **Bury Lane Playing Field.**

- a) To note inspection of play equipment.
- b) To note a waste bin is not available from Herefordshire Council and consider options.

105./2024 **St James' Churchyard, Wigmore.** To consider extracts from the 2024 Quinquennial Report and options.
106./2024 Information items, correspondence received, & requests for training. To note and action, as necessary.
107./2024 To raise matters for next scheduled meeting.
108./2024 To confirm date of the next scheduled meeting Monday 9 December 2024 7.00 pm at The Meeting Room, Petchfield.

Mrs Maggie Brown, Clerk to the Council

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6 November 2024