

Wigmore Group Parish Council

Councillors are summoned to the scheduled meeting of the Parish Council
on Monday 14 October 2024 at 7.15pm, Wigmore Village Hall.

The Press and Public are cordially invited to attend.

AGENDA

75./2024 **To receive apologies for absence.**

76./2024 **To receive Declarations of interest and written requests for dispensations.**

77./2024 **Open Session.**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To receive views of residents on parish matters.
- c) To receive reports from Councillors.

78./2024 **Minutes. To approve minutes of the scheduled meeting 9 September 2024.**

79./2024 **Vacancies on the Parish Council.** To consider applications for co-option to the Parish Council if received.

80./2024 **Finance**

- a) To note Conclusion of Audit 2023-24 and agree length of time the notice should be displayed.
- b) To consider moving from Lloyds to Unity Bank, including a current and instant access savings account.
- c) To receive Financial Report to end Quarter 2, April 2024 to September 2024, and consider recommendations.
- d) To note verification of the Bank Reconciliation for Quarter 2, July to September 2024.
- e) To note payments/receipts since the September agenda: Lloyds. 11 Sep. £14,000 Precept received. Equals Money Purchases Ink Spot, £7.80 backing for National Lottery sign, Tesco £4.75 printer paper, £3.99 printer ink. VAT included £2.76
- f) To note Lloyds Bank combined balances on 8 October £48,769.46; Equals Money Account £206.72.
- g) To note Reserves and Ringfenced Funds. Reserve £7,500; General Revenue Reserve £6,944.36; Millennium Bench Fund (Wigmore village) £98.90; Election Fund £1,579.81; Defibrillator Projects £4,005.47; St James Churchyard Fence £1,000. TOTAL ringfenced/reserves £21,128.54. Un-ringfenced/reserve funds available: £27,847.64

h) To consider payments for approval.

VAT

i.	Countrywide Grounds Maintenance Inv 594128 (Sep)	£428.00	£71.33
ii.	Herefordshire Association of Local Councils.		
	H2328 Website hosing & Domain 12/2023 to 11/2025	£270.00	£45.00
iii.	MJH Contracting Inv date 23.09.24 Lengthsman	£67.50	
iv.	Leo Pest Control Inv SI101538 re 30/8	£36.00	£6.00
v.	Leo Pest Control Inv SI102051 re 27/9	£36.00	£6.00
vi.	Leo Pest Control Inv SI102063 re Leinthall Starks	£36.00	£6.00
vii.	Wigmore Village Community Centre Inv 19. Hall Hire 8 July	£20.00	
viii.	Wigmore Village Community Centre Inv 25. Hall Hire 14 October	£30.00	
ix.	PKF Littlejohn LLP Inv SB20243023 External Audit	£252.00	£42.00
x.	Clerk, Payroll Month 6 2024/25	£644.13	
xi.	HMRC PAYE Month 6 £161 and ER NI contributions £6.50	£167.50	
xii.	Clerk Expenses. Mileage.	£34.74	
	Total Payments	£2,021.87	£176.33
	Un-ringfenced/Reserve balance after payments:	£25,825.77	

- 81./2024 **Budget and Precept 2025-26.** To consider the first draft of the budget. To be finalised at the December meeting.
- 82./2024 **Traffic Regulation Orders.** To receive updates and consider action in respect of 30mph requests for both Leinthall Starks and Elton/Pipe Aston.
- 83./2024 **Pipe Aston village sign.** To receive an update and consider action if required.
- 84./2024 **To consider adopting** revised version of Standing Orders (removing clause 14.a).
- 85./2024 **Consultation. To consider responding to** Herefordshire Council's review of polling districts, polling places and polling stations. www.herefordshire.gov.uk/pollingreview
- 86./2024 **St James' Churchyard, Wigmore.** To consider arrangements for installation & style of handrail by eastern steps.
- 87./2024 **Trees.**
- a) Poors Wood Common. To consider quotation for tree works - discussed in September.
 - b) St James' Churchyard. To consider raising crown of Yew Tree, PTO_040 to enable pedestrian access to path, avoiding steps.
- 88./2024 **Bury Lane Playing Field.**
- a) To note inspection of play equipment.
 - b) To note receipt of Annual Inspection Report and consider actions to be taken.
- 89./2024 Information items, correspondence received & requests for training. To note and action, as necessary.
- 90./2024 To raise matters for next scheduled meeting.
- 91./2024 To confirm date of the next scheduled meeting Monday 11 November 2024 7-7.15 pm at Wigmore Village Hall.

Mrs Maggie Brown, Clerk to the Council
clerk@wigmoregroupparishcouncil.gov.uk

07398 222 310

9 October 2024