

Wigmore Group Parish Council
Councillors are summoned to the scheduled meetings of the Parish Council
on Monday 10 June 2024 at 7.00pm at The Meeting Room, Petchfield

The Press & Public are cordially invited to attend.

AGENDA - SCHEDULED MEETING

23./2024 **To receive apologies for absence.**

24./2024 **To receive Declarations of interest and written requests for dispensations.**

25./2024 **Open Session.**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To receive views of residents on parish matters.
- c) To receive reports from Councillors.

26./2024 **Minutes. To approve minutes of the scheduled meeting 13 May 2024.**

27./2024 **Vacancies on the Parish Council. To consider applications for co-option to the Parish Council.**

28./2024 **Finance**

- a) To note payments/receipts since publication of the May agenda: Community Heartbeat Trust – defibrillator for Leinthall Starkes £2640 gross, MJH Contracting £180.00, mowing.
- b) To note Lloyds Bank combined balances on 3 May 2024 £45,226.13.
- c) To note Reserves and Ringfenced funds: Reserve Fund £7,500, General Revenue Reserve £8,424.36, Millennium Bench Fund (Wigmore village) £98.90, Election Fund £1,579.81, Defibrillator Projects £4,124.47, St James Churchyard Fence £1,000. TOTAL ringfenced/reserves £22,727.54. Un-ringfenced/reserve funds: £22,498.59
- d) **To consider payments for approval.**

		VAT
i. Countrywide Grounds Maintenance Inv 568870 30 Apr 2024.	£428.00	£71.33
ii. Countrywide Grounds Maintenance Inv 573624 31 May 2024.	£428.00	£71.33
iii. Society of Local Council Clerks MEM248521-4	£93.89	
iv. Clerk, Payroll Month 2 2024/25	£644.13	
v. HMRC PAYE Month 2 £161 and ER NI contributions £6.50	£167.50	
Total Payments	£1,761.52	£142.66
Un-ringfenced/Reserve balance after payments:	£20,737.07	

29./2024 **Grant Applications.** To consider application from Wigmore Community Centre.

30./2024 **Projects.**

- a) Notice Board Leinthall Starkes. To note works completed and consider claims for expenses.
- b) Notice board at Wigmore Community Shop. To consider purchase of replacement board.
- c) Notice board at entrance to Kings Meadow. To consider purchase of replacement board.
- d) Waste Bin Leinthall Starkes. To consider emptying/removal of bin used for dog waste.

31./2024 **St James' Church, Wigmore**

- a) To consider management of arisings following works completed by Caring for Gods Acre.
- b) To consider professional assistance in providing planning drawings required by Herefordshire Council for planning application to install a safety fence.

32./2024 **Trees.**

- a) To consider works to trees in Kings Meadow, to be carried out in the autumn.
- b) To agree communication between the clerk and several Tree Wardens.

33./2024 **Bury Lane Playing Field.**

- a) To note inspection of play equipment.
- b) To consider purchase of replacement basket swing seat.
- c) To consider enabling access to copse at the southeast corner of the field.

34./2024 **Public Rights of Way**

- a) To receive update on WQ17 between Ford Street and Wigmore School grounds and agree action to ensure the path is clear of vegetation.
- b) To consider applying for funding for replacement gates/stiles. Deadline 1 July.
- c) To consider removal of grass encroaching onto PROW WQ4 (to Wigmore Castle)

- 35./2024 Information items, correspondence received & requests for training. To note and action, as necessary
- 36./2024 To raise matters for next scheduled meeting.
- 37./2024 To confirm date and location of the next scheduled meeting of the Parish Council, Monday 8 July 2024 at Wigmore Village Hall.

Mrs Maggie Brown, Clerk to the Council

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5 June 2024