

Wigmore Group Parish Council

Councillors are summoned to the Scheduled meeting of the Parish Council
on Monday 10 July 2023 at 7.00pm at Wigmore Village Hall

The Press & Public are cordially invited to attend.

AGENDA

1. **To receive apologies for absence.**
2. **To receive Declarations of interest and written requests for dispensations.**
3. **Open Session.**
 - 3.1. To receive report from Ward Cllr Carole Gandy
 - 3.2. To receive views of residents on parish matters
 - 3.1. To receive reports from Councillors
4. **Minutes.** To approve minutes of the scheduled meetings 12 June 2023.
5. **Vacancies on the Parish Council.** To consider applications for co-option to the Parish Council.
6. **Finance**
 - 6.1. To receive quarter end report from Financial Officer and consider recommendations.
 - 6.2. To note verification of bank reconciliation to end quarter one.
 - 6.3. To consider adopting Online Banking Policy, including transfers of funds between accounts.
 - 6.4. To note balances, payments, and receipts since the June meeting, and approve payments.
Payment made: £30 to Wigmore School for an award; Payment set up but not yet authorised
£1,108.80 gross £184.80 VAT to X2 Connect for phone box spare parts.

Lloyds Bank combined balances on 4 July 2023 £ 54,783.37

Ringfenced Funds: Bury Lane Playing Field Project £ 3,457.17; Millennium Bench Fund (Wigmore village) £149; Election Fund £2,059.02; Traffic/Signage £2,861.50; Restricted Fund - from the National Lottery £ 10,000; Donations towards Defibrillator Project (Leinthall Starkes) £3,689.50; Reserve Fund £7,500. General Revenue Reserve £ 13,755.69. **TOTAL ringfenced £ 43,471.88**

Un-ringfenced funds available: £ 11,311.49

Payments for approval.

	Gross	VAT
a) Countrywide Grounds Maintenance Inv. 516916	£ 223.56	£37.26
b) Leo Pest Control Inv 95212. Emptying Dog Bin School Lane	£ 30.00	£5.00
c) The Ink Spot Inv K4123. 10 reflective signs & 2x A3 Caution signs	£ 249.60	£41.60
d) Wigmore Village Hall Inv 91. Hall Hire 29 June	£ 22.50	
e) Wigmore Village Hall Inv 88. Hall Hire 12 Jun, 10 Jul, 9 Oct & 13 Nov.	£ 180.00	
f) Clerk, Payroll Month 3	£ 576.87	
g) HMRC PAYE Month 3	£ 144.20	
h) Clerk's Expenses Ink £2.99; stamps £2.20; mileage £8.55	£ 13.74	£0.50
Total Payments	£ 1,440.47	
Un-ringfenced balance after payments:	£ 9,871.02	

7. **Planning.** To consider response to application to be determined by Herefordshire Council.
Planning Consultation - 231856 - Land and buildings to the west of U92201, and north of Ashlea Bungalow, Leinthall Starkes, Herefordshire, SY8 2HP. Application to determine if prior approval is required for a proposed Change of Use of Agricultural Buildings and land within its curtilage to one larger Dwellinghouses (Use Class C3), and for building operations reasonably necessary for the conversion. *No response required.*
8. **Wigmore Village Hall.** To consider advice from Herefordshire Association of Local Councils relating to a grant application from the Trustees of the Wigmore Community Centre Charitable Incorporated Organisation.
9. **The Zone Youth Group.** To consider feedback received and suggestion of a Google Form to gather information from residents.

10. **Toddler Playground on Kings Meadow.** To consider action following reports/feedback received.
11. **Consultation. To consider response to**
 - 11.1. The Herefordshire Minerals and Waste Local Plan Main Modifications.
 - 11.2. The Police and Crime Commissioner Annual Parish Council Survey.
12. **Highways & Public Rights of Way.** To consider
 - 12.1. Submitting Balfour Beatty Expression of Interest, Annual Maintenance plan for 2023/24 and contract between Herefordshire Council and Wigmore Group Parish Council.
 - 12.2. Purchase of signage for Novel Lane, Leinthall Starks.
 - 12.3. Request to contractor that Jacob's Ladder, PROW WQ6, be strimmed.
13. **St James Churchyard, Wigmore.**
 - 13.1. To note receipt of Written Notice from the Archdeacon confirming a new fence may be installed without Faculty on agreed boundary line to the north of the Church.
 - 13.2. To consider quotations and comments from contractors re installation of fencing.
 - 13.3. To consider quotation for provision of paths and additional maintenance to encourage visitors.
14. **Bury Lane Playing Field.**
 - 14.1. To note inspection of play equipment.
 - 14.2. To receive update on installation of climbing frame and consider payment arrangements.
15. **Information items, correspondence received & requests for training.** To note and action, as necessary.
16. To raise matters for next scheduled meeting.
17. To confirm date and location of the next meeting of the Parish Council, Monday 18 September 2023 there being no scheduled meeting in August.

Mrs Maggie Brown, Clerk to the Council

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Telephone 07398 222 310

5 July 2023