

Wigmore Group Parish Council

Councillors are summoned to the Scheduled meeting of the Parish Council
on Monday 12 June 2023 at 7.00pm at Wigmore Village Hall

The Press & Public are cordially invited to attend.

AGENDA

1. **To receive apologies for absence.**
2. **To receive Declarations of interest and written requests for dispensations.**
3. **Open Session.**
 - 3.1. To receive report from Ward Cllr Carole Gandy
 - 3.2. To receive views of residents on parish matters
 - 3.1. To receive reports from Councillors
4. **Minutes. To approve minutes of the Annual & Scheduled meetings 22 May 2023.**
5. **Vacancies on the Parish Council.** To consider applications for co-option to the Parish Council.
6. **Finance**
 - 6.1. To consider agreeing to Lloyds Bank requirements for setting up a charge card.
 - 6.2. To note payments & receipts since the May meeting: 30 May £427.07 paid to Zurich Insurance; and ££680.75 VAT reclaim received.
 - 6.3. To note balances and consider approving payments:
Combined bank balances on 6 June 2023 £55,779.16 including ringfenced/earmarked funds of £43,528.38.
Payments for approval: VAT

a) Countrywide Grounds Maintenance Inv. 514237	£223.56	£37.26
b) The Ink Spot, Ludlow Ltd, Inv K4046. Sign for Bury Lane Field.	£67.80	
c) Leinthall Starks Church Committee for Parish Meeting Hall Hire	£15.00	
d) Clerk, Payroll Month 2	£576.87	
e) HMRC PAYE Month 2	£144.20	
f) Clerk's Expenses. Ink £2.99; notepad £1.09; Mileage £34.07.	<u>£35.18</u>	<u>£0.68</u>
Total Payments	£1,062.61	£37.94
7. **Wigmore Village Hall.** To consider advice from Herefordshire Association of Local Councils and the grant application received from Trustees of Wigmore Community Centre.
8. **Working Groups.** To consider membership or temporary suspension of working groups.
9. **Highways & Public Rights of Way.** To consider
 - 9.1. Balfour Beatty Expression of Interest & Annual Maintenance plan for 2023/24. *If received.*
 - 9.2. Contract between Herefordshire Council and Wigmore Group Parish Council, to be signed and returned to Balfour Beatty. *If received*
 - 9.3. Maintenance which might be considered under the Lengthsman grant scheme, 2023/24.
10. **Bury Lane Playing Field.**
 - 10.1. To note inspection of play equipment.
 - 10.2. To discuss mowing agreement with Countrywide Grounds Maintenance.
 - 10.3. Annual Playground and Post Installation Report - to consider actions to be taken.
 - 10.4. To receive update on installation of climbing frame and consider payment arrangements.
11. **Information items, correspondence received & requests for training.** To note and action, as necessary.
12. To raise matters for next scheduled meeting.
13. To confirm date and location of the next meeting of the Parish Council, Monday 10 July 2023.

Mrs Maggie Brown, Clerk to the Council

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Telephone 07398 222 310

7 June 2023