

Wigmore Group Parish Council

Councillors are summoned to the scheduled meeting of the Parish Council on Monday 9 January 2023 at 7.00pm at The Meeting Room, Petchfield House SY8 2HJ

Directions: from Wigmore, through Leinthall Starks towards Elton.
Turn right at Wheely Wonderful Cycling, and right again to Petchfield House.

The Press & Public are cordially invited to attend.

1. **To receive apologies for absence.**
2. **To receive Declarations of interest and written requests for dispensations.**
3. **Open Session**
 - 3.1. To note report received from Ward Cllr Carole Gandy
 - 3.2. To receive views of residents on parish matters
 - 3.3. To receive reports from Councillors
4. **Minutes. To approve minutes of the scheduled meeting 12 December 2022.**
5. **Vacancy.** To note vacancy on the Parish Council.
6. **Finance.**
 - 6.1. To receive quarter end report from the Financial Officer and consider recommendations.
 - 6.2. To note verification of bank reconciliations for Quarters 1, 2 and 3.
 - 6.3. To note balances and approve payments in Appendix 1.
6. **Parish Clean-up.** To consider arranging litter picking events.
7. **Highways.**
 - 7.1. To consider poor visibility on all corners in Pipe Aston due to railings obscured by hedging.
 - 7.2. To consider writing to Balfour Beatty regarding location selected for replacement bin by A4110.
8. **Website.** To receive update from Herefordshire Association of Local Councils ref. progress on .gov website and consider action required.
9. **Renovation of phone box at Leinthall Starks.** To receive an update on progress from the Clerk and agree next steps to be taken.
10. **To consider seeking independent advice on infrastructure,** in particular highways, in Wigmore and surrounding area following discussions at the December meeting.
11. To consider advertising Parish Council meetings in the Hereford Times community@herefordtimes.com
12. **St James Churchyard, Wigmore.** To consider contacting the Church of England regarding ownership of land to the North of the Church.
13. **Un-owned Section 45 Commons.**
 - 13.1. To consider supporting Welsh Newton and Llanrothal Group Parish Council's request that Herefordshire Council consider some management of un-owned commons in cooperation with Parish Councils.
 - 13.2. To consider contributing to the cost of 13.1.
14. **Bury Lane Playing Field.**
 - 14.1. To note date of monthly inspections of play equipment.
 - 14.2. Following report from Arboriculturalist on trees at Bury Lane Playing Field, to consider action required.
 - 14.3. To consider reducing area utilised for Wildflower Meadow.
 - 14.4. To consider planting a Community Orchard.
 - 14.5. To consider measures to prevent misuse of the car park.
15. **Information items, correspondence & training.** To note and action, as necessary. To raise matters for next scheduled meeting.
16. To confirm date and location of next scheduled meeting - Monday 13 February 2023.

Mrs Maggie Brown, Clerk to the Council

Email clerk@wigmoregrouppc.co.uk

Telephone 07398 222 310

4 January 2023

Appendix 1

Lloyds Bank Balance at 2 Jan 2023 £48,609.62

Ringfenced Funds: Bury Lane Playing Field Project £2,503.63; Millennium Bench Fund (Wigmore village) £149.00; Election Fund £2,059.02; Traffic/Signage £2,918.00; Restricted Fund - from the National Lottery £10,000.00; Reserve Fund £7,500.00; General Revenue Reserve £12,718.70; TOTAL ringfenced £37,848.35
Un-ringfenced funds available: £10,761.27

Payments for approval. Amounts include VAT where applicable.

Countrywide Grounds Maintenance Inv. 269055	£207.00
Clerk, Payroll Month 9	£617.47
HMRC PAYE Month 9	£103.60
Total Payments	£928.07
Un-ringfenced balance after payments:	£9,833.20