

Wigmore Group Parish Council

Councillors are summoned to the scheduled meeting of the Parish Council
on Monday 14 November 2022 at 7.00pm at The Meeting Room, Petchfield House.

Post code SY8 2HJ What3Words booms.instance.squish. Directions: C1019 (Wigmore to Ludlow) road, through Leinthall Starkes towards Elton. Turn right at Wheely Wonderful Cycling, and right again to Petchfield House.

The Press & Public are cordially invited to attend.

1. **To receive apologies for absence.**
2. **To receive Declarations of interest and written requests for dispensations.**
3. **Open Session**
 - 3.1. To receive report from Ward Cllr Carole Gandy
 - 3.2. To receive views of residents on parish matters
 - 3.3. To receive reports from Councillors.
4. **Minutes.** To approve minutes of the scheduled meeting 10 October 2022.
5. **Finance.**
 - 5.1. To consider implementing pay award as encouraged by National Association of Local Councils.
 - 5.2. To note balances, payments made between meetings, and approve payments in Appendix 1.
6. **Planning** To consider responses to applications to be determined by Herefordshire Council.
 - 6.1. [P223110/FH - Full Householder](#) Leinthall Starkes, The Cottage Leinthall Starkes Ludlow Herefordshire SY8 2HL, Proposed detached garden room, containing office, hobby room/sun room and toilet. Proposed first floor (elevated) extension to main house., Valid. *Deadline 15 November.*
 - 6.2. [P223557/F - Planning Permission](#) Wigmore, White House Farm Barnet Lane Wigmore Leominster Herefordshire HR6 9UG, Proposed erection of a livestock shed in the proximity of the farmyard, to house cattle in the winter months (retrospective)., Valid. *Deadline 22 November.*
7. **Defibrillator at the Village Hall.** To consider purchase of paediatric pads for Powerheart G5 defibrillator, and to note adult pads need replacing before October 2023.
8. **Consultation.** To note response made to Rural Settlement Hierarchy - Revised settlement audit, indicating factual issues. Deadline 11 November 2022.
9. **Neighbourhood Development Planning.** To consider information received on the Role of Neighbourhood Development Planning with the emerging Local Plan and consider actions if required.
10. **Working Groups/Signatories.** To amend membership of working groups, select an additional bank signatory and member to verify bank reconciliations.
11. **Verges.** To consider best method of recording which verges WGPC wishes to be cut more than once a year, prior to submission to Balfour Beatty in 2023.
12. **Highways**
 - 12.1. To note application for Traffic Regulation Order for 20mph in vicinity of Wigmore School on Ford Street, Bury Lane and the A4110 submitted, having been agreed in principle in October.
 - 12.2. To consider asking for existing Wigmore TRO request (for double yellow lines at Castle St junction / A4110 and in vicinity of the school) to be extended to include an appropriate length at the entrance of Barnett Lane.
 - 12.3. To consider purchasing road safety signage for Pipe Aston, Elton & Leinthall Starkes:
 - a) Pedestrians in the road : Elton and Pipe Aston
 - b) Blind Bend
13. **Public Rights of Way (PROW).** To consider offer from the Footpaths Officer to continue in post.

14. Bury Lane Playing Field.

- 14.1. To note date of monthly inspections of play equipment.
- 14.2. To receive report from the Working Group and consider recommendations under numbers 1 & 2.
- 14.3. To consider requesting the removal of trailer parked at the Field. (Working Group Report No 12.)
- 14.4. To consider best options for item(s) to be purchased with £10,000 grant and whether additional funds may be utilised. (Working Group Report No 3.)
- 14.5. To discuss report on trees at Bury Lane Playing Field and consider engaging an Arboriculturalist to assess Tree A1 as suggested by Alan Jones Tree Surgeon. (Working Group Report No 8.)
- 14.6. To discuss and agree an alternative if 16.5 is not agreed.

15. **Volunteers Group.** To consider arranging pruning and clearance of shrubs on the Millennium Green.

16. **Information items, correspondence & training.** To note and action, as necessary.

17. **To raise matters for next scheduled meeting.**

18. To confirm date and location of next scheduled meeting - Monday 12 December 2022.

Mrs Maggie Brown, Clerk to the Council

Email clerk@wigmoregrouppc.co.uk

Telephone 07398 222 310

9 November 2022

Appendix 1

Lloyds Bank Balance at 8/11/2022	£ 51,769.38
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Ringfenced Funds: Bury Lane Playing Field Project	£ 2,522.69
Millennium Bench Fund (Wigmore village)	£ 149.00
Election Fund	£ 2,059.02
Traffic/Signage	£ 2,918.00
Restricted Fund - from the National Lottery	£ 10,000.00
Reserve Fund	£ 7,500.00
General Revenue Reserve	£ 12,718.70
TOTAL ringfenced	£ 37,867.41
Un-ringfenced funds available:	£ 13,901.97

Payments for approval. Amounts include VAT where applicable.

Mr P Blackburne. Cut hedge at Jacob's Ladder & PROW WQ17, stile & fencing at Jacobs Ladder/Barnett Lane	£ 390.00
Countrywide Grounds Maintenance Inv. 259319 1-31 October	£ 207.00
Clerk, Payroll Month 7	£ 582.93
HMRC PAYE Month 7	£ 94.80
Clerk's Expenses*	£ 136.20
Total Payments	£ 1,410.93
Un-ringfenced balance after payments:	£ 12,491.04

* Mileage £16.20 and Solicitor's fee for ID1 form (Playing Fields / Land Registry)