

Wigmore Group Parish Council

Councillors are summoned to the scheduled meeting of the Parish Council
on Monday 12 September 2022 at 7.00pm at The Meeting Room, Petchfield House.

Post code SY8 2HJ What3Words booms.instance.squish. Directions: C1019 (Wigmore to Ludlow) road, through Leinthall Starks towards Elton. Turn right at Wheely Wonderful Cycling, and right again to Petchfield House.

1. **The Press & Public are cordially invited to attend.**
2. **To receive apologies for absence.**
3. **To receive Declarations of interest and written requests for dispensations.**
4. **Open Session**
 - 4.1. To receive report from Ward Cllr Carole Gandy
 - 4.2. To receive views of residents on parish matters
 - 4.3. To receive reports from Councillors.
5. **Minutes.** To approve minutes of the scheduled meeting 13 June, 11 July and Extraordinary Meeting on 3 August 2022.
6. To consider co-option of a Wigmore Councillor to fill the vacancy on the Parish Council.
7. **Finance.**
 - 7.1. To consider request from Age UK Hereford & Localities for a financial donation.
 - 7.2. To consider moving funds ringfenced for Streetlights to the General Reserve to be utilised for other purposes.
 - 7.3. To note the draft Budget for 2023/24 will be discussed in October.
 - 7.4. To note balances and approve payments in Appendix 1.
8. **Planning** To consider responses to applications to be determined by Herefordshire Council.
 - 8.1. [P222439/FH - Full Householder](#) Elton, Mortimer, The Garden House Elton Elton Ludlow Herefordshire SY8 2HQ, Proposed alterations and extensions to Garden House to create an improved use of internal space, a new entrance area and existing garage conversion., Valid *Extension to 13/9*.
 - 8.2. [P222457/FH - Full Householder](#) Wigmore, Mortimer, Wigmore Hall Wigmore Leominster Herefordshire HR6 9UL, Proposed refurbishment of existing annex including internal works, the addition of a staircase, creation of a dormer window and replacing existing roof lights., Valid. *Extension to 13/9*.
 - 8.3. [P222458/L - Listed Building Consent](#) Wigmore, Mortimer, Wigmore Hall Wigmore Leominster Herefordshire HR6 9UL, Proposed refurbishment of existing annex including internal works, the addition of a staircase, creation of a dormer window and replacing existing roof lights., Valid
 - 8.4. [P222699/K - Works to Trees in a Conservation Area](#) Wigmore, Mortimer, Orchard House Wigmore Leominster Herefordshire HR6 9UA, re Walnut tree; Sweet Chestnut; Ash. *Deadline 8 September. Extension requested.*
9. **Working Groups/Signatories.**
 - 9.1. To amend membership of working groups, select an additional bank signatory and member to verify bank reconciliations.
 - 9.2. To consider working group meetings to be held before the October meeting.
10. **Warm Bank.** To consider whether WGPC could or should support the Warm Spaces initiative in the parishes; and further explore whether the Wigmore Village Hall has any plans to do so.
11. **Millennium Green.** To note the Green is owed by Herefordshire Council.
12. **Benches.** To consider location for two benches and use of £149 collected at the Jubilee celebrations for installation costs.
13. **Correspondence:** To consider whether Councillors wish to receive news updates received from Herefordshire Council and to confirm that individual members will sign up for Neighbourhood Alerts from West Mercia Police.

14. Highways
 - 14.1. To note difficulties in arranging traffic control for proposed drainage works at Barnett Lane and consider declining grant from Balfour Beatty.
 - 14.2. To consider problem of speeding on C1019 from Wigmore to Pipe Aston.
 - 14.3. To consider applying for a Traffic Regulation Order for a further speed restriction at Leinthall Starks.
15. Public Rights of Way (PROW). To consider report received from the Footpaths Officer.
16. Dates for defibrillator training – to consider appropriate date and location for public training session.
17. **Bury Lane Playing Field.**
 - 17.1. To note receipt of £10,000 grant from The National Lottery.
 - 17.2. To consider item(s) to be purchased with the grant and whether additional funds may be utilised.
 - 17.3. To note date of monthly inspections of play equipment.
 - 17.4. To note receipt of Annual Inspection of play equipment and discuss remedial works required.
 - 17.5. To discuss report on trees at Bury Lane Playing Field and consider works to be undertaken.
18. **Volunteers Group.** To consider arranging pruning and clearance of shrubs on the Millennium Green.
19. **Streetlights.** To note transfer of 8 lights to Herefordshire Council and removal of streetlights P004 at Old Court House & P010 at Brick Close with effect from 26 July 2022.
20. **Information items, correspondence & training.** To note and action, as necessary.
21. **To raise matters for next scheduled meeting.**
22. To confirm date and location of next scheduled meeting - Monday 10 October 2022.

Maggie Brown

Mrs Maggie Brown, Clerk to the Council

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7 September 2022

Appendix 1

Lloyds Bank Balance at 6/9/2022	£ 40,356.08
Ringfenced Funds: Bury Lane Playing Field Project	£ 2,522.69
Millennium Bench Fund	£ 149.00
Election Fund	£ 2,059.02
Traffic/Signage	£ 2,918.00
Restricted Fund - from the National Lottery	£ 10,000.00
Streetlights	£ 2,000.00
Reserve Fund	£ 7,500.00
General Revenue Reserve	£ 8,780.54
TOTAL ringfenced	£ 35,929.25
Un-ringfenced funds available:	£ 4,426.83
Payments for approval. Amounts include VAT where applicable.	
Mrs F White, Parks & Playgrounds Inv 00489 , Annual Inspection 2022	£ 63.40
Countrywide Grounds Maintenance Inv 244151_1-31 July	£ 207.00
Countrywide Grounds Maintenance Inv 249217_1-31 August	£ 207.00
Leo Pest Control Inv 91447. Emptying dog bin 8 August	£ 30.00
Clerk, Payroll Month 5	£ 582.93
HMRC PAYE Month 5	£ 94.80
Clerk Expenses September 2022 - HP Instant Ink	£ 9.98
Total Payments	£ 1,195.11
Un-ringfenced balance after payments:	£ 3,231.72