

Wigmore Group Parish Council

Councillors are summoned to the scheduled Parish Council Meeting
on Monday 14 February 2022 at 7.00pm at Wigmore Village Hall.

The Press & Public are cordially invited to attend.

AGENDA

1. **Apologies. To receive apologies for absence.**
2. **Co-option.** To consider co-option of a Parish Councillor for a Wigmore.
3. **To receive Declarations of interests and written requests for dispensations.**
4. **Open Session**
 - 4.1. To receive report from Ward Cllr Carole Gandy
 - 4.2. To receive views of residents on parish matters
 - 4.3. To receive reports from Working Groups (not relating to items on tonight's Agenda)
 - 4.4. To receive updates from Councillors.
5. **Minutes. To approve minutes of the scheduled meeting 10 January 2022 .**
6. **Finance.** To note balances and payments made since the January meeting and approve payments as in Appendix 1.
7. **Planning** To consider responses to applications to be determined by Herefordshire Council.
 - 7.1. [P212540/F](#) – Planning Permission. The Castle Inn Ford Street Wigmore HR6 9UN. Change of land use from public house garden to 4 no. caravan plots. Retrospective. Amended Location & Site Plans. *Deadline 15 February.*
 - 7.2. [P214251/F - Planning Permission](#) Juniper Cottage Pipe Aston Ludlow Herefordshire SY8 2HG, Proposed 35x18m manege and associated groundworks. , Valid. *Extension to 15 February refused.*
 - 7.3. [P220179/XA2](#) Land at Pear Tree Farm Wigmore Herefordshire HR6 9UR, Application for approval of details reserved by condition 11 attached to planning permission 201143., Valid. *Comments not being accepted.*
 - 7.4. [P214523/RM - Approval of Reserved Matters](#) Land to the north of Bury Court Ford Street Wigmore Herefordshire , Reserved matters following outline approval 193122/O for the erection of five houses., Valid. *Deadline Extension agreed to 15 February*
 - 7.5. [P220227/K - Works to Trees in a Conservation Area](#) The Old Court House Wigmore Leominster Herefordshire HR6 9UJ, 1) 3 x Ash trees growing out of same clump separating in to 3 trunks jutting out from side of wall. Very shaded and crowded area of the lane with other more dominant trees on the other side of the narrow lane. 2) 1 x Ash in a similar poor state, as above 3) Sycamore in a poor state, growing out of the wall of soil, tree roots and stone. All trees to be felled., Valid. *Deadline 22 February.*
 - 7.6. [P214287/L - Listed Building Consent](#) Leinthall Starkes, Mortimer, Blacksmiths Cruck House Leinthall Starkes Ludlow Herefordshire SY8 2HP, Installation of LPG combi boiler with gas fuel line and flue (retrospective)., Valid. *Deadline Extension agreed to 15 February*
 - 7.7. [P214286/FH - Full Householder](#) Leinthall Starkes, Mortimer, Blacksmiths Cruck House Leinthall Starkes Ludlow Herefordshire SY8 2HP. Installation of LPG combi boiler with gas fuel line and flue (retrospective)., Valid. *Deadline Extension agreed to 15 February*
 - 7.8. 220327 - Planning Consultation. Barn at Little Orchard, Wigmore, Herefordshire, HR6 9UQ. Variation of condition 2 following grant of planning permission 191296/F. (Proposed barn conversion) Amendments to plans. *Deadline 1 March. Information received 8 Feb, not yet online.*
8. **To consider response to [Herefordshire Local Plan 2021-2041 Strategic Spatial Options Consultation](#). *Deadline 28 Feb.***
9. **Planning Working Group.** To consider membership of the Working Group.
10. **Litter / Fly Tipping.** To consider how to raise awareness of this persistent problem across villages and rural areas.
11. **The Queen's Platinum Jubilee.** To note the Village Hall is making arrangements to celebrate the Jubilee, and to consider the Parish Council's involvement.
12. **Communication.** To consider the Church Parish Magazine as an option for communicating with residents.
13. **Lengthsman.**
 - 13.1. To consider applying for Grant from Herefordshire Council.
 - 13.2. To consider quotations for:
 - 13.2.1. Rolling Bury Lane Playing Field
 - 13.2.2. Removing leaves/vegetation on path between A4110 & school playing fields.
 - 13.2.3. Cutting and removing grass (to corner of site) at wildflower area of Bury Lane Playing Field.

14. **Working Groups.** To consider recommendations and agree further action:
 - 14.1. **Bury Lane Playing Field.**
 - 14.1.1. To note date of monthly inspections of play equipment.
 - 14.1.2. To consider reducing size of Wildflower area, for ease of maintenance and to reduce costs.
 - 14.1.3. To consider avenue of memorial trees in the Field, to be provided by individuals.
 - 14.2. **Tree Warden.**
 - 14.2.1. To consider condition of Oak tree at White House Farm reported to Herefordshire Council and request for Tree Preservation Order.
 - 14.2.2. To consider proposed location for Elm tree, to be planted in celebration of the Queen's Platinum Jubilee, and to consider covering costs of tree guard.
 - 14.3. **Finance Working Group.** To consider date for meeting to discuss Risk Management Scheme, Asset Register, Financial Regulations, bank reconciliations and accuracy of clerk's pay.
 - 14.4. **Closed Churchyard**
 - 14.4.1. To note vegetation may be removed from steps without applying for a Faculty from the Archdeacon and that one may be required (List B) if repointing or relaying masonry.
 - 14.4.2. To consider removal of Ivy from tombstones/trees and whether task can be undertaken by the Volunteers Group.
 - 13.5. **Volunteers Group**
 - 13.5.1. To consider Group Activity on Sunday 20 February to prepare ground for planting hedge, and a second meeting on 27 February to assist with planting hedgerow, and finish putting up a fence.
 - 13.5.2. To consider
 - (a) Purchase of 12 more 'Slow Down' signs – 2 of each design – cost (to be confirmed) approx £72 net.
 - (b) Purchase of lawnmower for use in Leinthall Starks.
14. **Public Rights of Way**
 - 14.1. WQ6. To consider following up response from Balfour Beatty that the bridge is considered to be in an incorrect position, and question why no timescale can be set for re-opening the path.
 - 14.2. WQ2. to consider putting up a way marker sign at the A4110 end of the path.
15. **St James Church, Wigmore.** To consider contacting the Diocesan Office to request an update on the long-term plans for the church, for the information of residents.
16. **Streetlights. Standing item until completed.**
 - 16.1. To consider assisting with legal costs in relation to wayleaves on two properties with streetlights.
 - 16.2. To consider arrangements for any streetlight not adopted by Herefordshire Council.
 - 16.3. To consider any action required to further arrangements for transferring responsibility of 10 streetlights from Wigmore Group Parish Council to Herefordshire Council.
 - 16.4. To note update following damage to property on Castle Street from falling streetlight.
17. **Information items, correspondence & training.** To note and action, as necessary.
 - 17.1. To consider request that householders be asked to cut back hedges protruding over pavement on Ford Street.
 - 17.2. To note Countrywide Grounds Maintenance has cleared path between A4110 and School Playing Fields free of charge. See also 12.2, quote for future clearance in autumn 2022.
18. **To raise matters for next scheduled meeting: Monday 14 March 2022.**

Mrs Maggie Brown, Clerk to the Council

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9 February 2022

Appendix 1 Finance

Lloyds Bank Balance on 7 February 2022 £36,940.64

Ringfenced funds: Bury Lane Community & Playing Field: maintenance fund £315.84; Bury Lane Community & Playing Field: development fund £6,511.92; Election Fund £2,059.02; Traffic/Signage £3,000.00; Streetlights £2,000.00. Reserve Fund £7,500.00; General Revenue Reserve £6,750.23; TOTAL ringfenced £28,137.01. Un-ringfenced funds: £8,803.63

Payments for approval. Amounts include VAT where applicable.

**Countrywide Grounds Maintenance Jan & Feb Invoices 213481 & 219490 £534.00; Clerk Payroll Month 10 £573.63; HMRC PAYE Month 10 £92.40; Wigmore Village Hall Invoice WVH-2020-23 £26.00; OTM Groundscare Ltd Inv 3719 Millennium Green 2021-22 £180.00; Total Payments £1,406.03.

Un-ringfenced balance after February Payments £7,713.44. ** part from ringfenced funds